

Guidelines for the Creation of the

Internal Quality Assurance Cell (IQAC)

and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

NAAC

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development*
- Fostering Global Competencies among Students*
- Inculcating a Value System among Students*
- Promoting the Use of Technology*
- Quest for Excellence*

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Introduction

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the "Quality Circles" in industries.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;

- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

Benefits

IQAC will facilitate / contribute

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- ♦ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ♦ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- ♦ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

The role of coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC and the secretary will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

Monitoring Mechanism

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Reports (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Syndicate, Governing Council/Board) for the follow up action for necessary quality enhancement measures.

The Higher Education Institutions (HEI) shall submit the AQAR regularly to NAAC. The IQACs may create its exclusive window on its institutional website and regularly upload/ report on its activities, as well as for hosting the AQAR.

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (naac.aqar@gmail.com). The file name needs to be submitted with Track ID of the institution and College Name. For examinationple MHCOGN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For examination, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya

1.2 Address Line 1

Bharati Vidyapeeth's Dr. Patangrao Kadam Mahavidyalaya

Address Line 2

Sangliwadi, Sangli, 416416

City/Town

Sangli

State

Maharashtra

Pin Code

416416

Institution e-mail address

bvpkc_sangli@yahoo.co.in

Contact Nos.

Office: 02332535993, 02332535229

Name of the Head of the Institution:

Principal Dr. D. G. Kanase

Tel. No. with STD Code:

02332535993

Mobile:

+919822845334

Name of the IQAC Co-ordinator:

Dr. Mrs. Jaya Vikas Kurhekar

Mobile:

+919423869169

IQAC e-mail address:

bvpkc_sangli@yahoo.co.in,
bvpkmnaac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) _____ -_____

NAAC Executive Committee no. and date: EC/62/RAR/028

1.4 Website address:

www.dpkmsangli.bharativedyapeeth.edu

Web-link of the AQAR:

dpkmsangli.bharativedyapeeth.edu/DPKMIQAC/Review

1.5 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	85-90	Jan 8 th , 2004	5 years
2	2 nd Cycle	A	3.14	Jan 5 th , 2013	5 years
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC : DD/MM/YYYY

Jan 4th, 2004

1.7 AQAR for the year (for example 2010-11)

2016-2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for examinationple AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR : 2012-13 on **25th July 2016**
- ii. AQAR: 2013-14 on **26th July 2016**
- iii. AQAR: 2014-15 on **27th July 2016**
- iv. AQAR: 2015-16 on **19th April 2017**

1.9 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science

1.11 Name of the Affiliating University (for the Colleges)

Shivaji University, Kolhapur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

**Eight career
Oriented
Courses and
M.Sc.
Analytical
Chemistry**

2. IQAC Composition and Activities

2.1 No. of Teachers

6
(Dr Mrs Jaya Kurhekar, Mr. Sanjay Thigale, Mr Prakash Gaikewad, Mr. Tanaji Sawant, Mr. Prakash Kumbhar, Dr. Amit Supale)

2.2 No. of Administrative/Technical staff

2 (Mr. Amol Bokane, Mr. Amol Vande)

2.3 No. of students

1 (UR)

2.4 No. of Management representatives

3 (Mr. Mohanrao Kadam, Dr Vishwajeet Kadam, Dr. Hanmantrao Kadam)

2.5 No. of Alumni

2 (Dhanwade G. S., DSO, Sangli; Dr. Jaypal Chougule)

2.6 No. of any other stakeholder and community representatives

2 (Mr. Dinkar Patil, Ms. Mahadevi Keripale)

2.7 No. of Employers/ Industrialists

1 (Infosys, Mr. Mhatugade Sarjerav)

2.8 No. of other External Experts

2 (Dr. S. F. Patil, Dr, Uttamrao Bhoite)

2.9 Total No. of members

19

2.10 No. of IQAC meetings held

Seven; July, August, September, October, December, January, February

2.11 No. of meetings with various stakeholders:
No.

2, two

Faculty

7, seven

Non-Teaching Staff

2,
two

Students

2,
two

Alumni

Others

-

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

College
Development –
UGC – 1716,690/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences / Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Nil

2.14 Significant Activities and contributions made by IQAC

IQAC planned and executed the following actions:

- Executing the organization of granted proposals of workshops, conferences and seminars.
- Time to time display of conferences on notice board
- Intimation of Refresher / Orientation courses to staff
- Preparation of files of individual teachers
- Departmental input file preparation
- Preparation of files of Reports of extra-cellular activities, by conveners.
- Preparation of result analysis of University examinations
- Organization and planning of Lead college activities of college
- Preparation of proposals for College for Potential for Excellence.
- Preparation of proposals for Conferences
- Preparation of proposals for Minor and Major Research Projects.
- Getting feedbacks from students, alumni and parents.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Calendar is prepared before the start of the new term and activities planned in the Academic Calendar, are implemented as rigorously, as possible.	91% implementation of the activities planned in the academic calendar achieved.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other

- 1) Staff
- 2) Local Managing Committee

Provide the details of the action taken

- AQAR criteria points were discussed one by one, by the IQAC committee members.
- Corrections were done as per discussions.
- A few additions were done as per the discussions.
- A few points were deleted.
- Reports were sent to NAAC.
- Reports were sent to the parent institution
- Reports were kept in the Staff Reading Room for the perusal of staff.

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	3		-	-
PG	1	-	1	-
UG	3	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	8	-	8	8
M.Phil.	2			
Total				
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: **CBCS/Core/Elective option / Open options: No flexibility because college is affiliated to Shivaji University, Kolhapur, while M.Sc. follows – CBSC system.**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4
Trimester	--
Annual	8

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, syllabus updated every 3 years by Shivaji University, Kolhapur

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others SANCTIONED
	23	7	15	1	42

2.2 No. of permanent faculty with Ph.D. **9**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	30	-	-	-	2	-	-	-	32

2.4 No. of Guest and Visiting faculty and Temporary faculty

9, GUEST FACULT	-	55, TEMPORARY
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	48	12
Presented papers	7	16	-
Resource Persons	11		

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1) Seminars 2) Projects 3) Unit tests, periodically taken after each unit 4) Quiz 5) Group Discussion 6) Brain Storming 7) Study tours 8) Professional training for personality development
--

2.7 Total No. of actual teaching days **192**
during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Cannot bring about any reforms in the final examinations, as college is affiliated to Shivaji University, Kolhapur

2.9 No. of faculty members involved in curriculum Restructuring or revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students

83 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass
B.Sc.	135	57	51	11	3	90.37 %
B.A.	79	07	21	35	06	87.34 %
B.Com.	49	1	3	22	12	77.55%
MSc	21	2	13	-	-	71.43 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC monitors, evaluates and implements the Teaching & Learning processes through;

- Planning of Academic Calendar for proposed academic activities during the academic year.
- Collecting Teaching plans from the teaching staff and suggesting changes, if any
- Promoting the use of ICT in teaching and learning process.
- Providing the structure of remedial teaching.
- Planning strategies for increasing admissions to various programs in college.
- Feedback of students, on teaching for all programs.
- Analysis of feedback of each department and communicating it to respective teachers/ departments for improvement.
- Initializing quality initiatives (Guest lectures / Conferences / Seminars / Workshops) organized for Teachers and Students in the College.
- Academic Audit is carried out inter departmentally, to keep a check on the teaching standards.

INTERNAL Assessment is evaluated and brought about through,

1) Tests 2) Seminars 3) Projects 4) Study Tours / Excursions 5) Surprise tests

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Program	-
HRD programs	-

Orientation programs	1
Faculty exchange program	-
Staff training conducted by the university	4
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	26	-	20
Technical Staff	-	-	-	3

Staff in college:

Senior - 23

Office staff and class IV – 09 + 20 + 3

Part time - 01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Special academic and research contributions of the faculty are appreciated by the head of the institution and the parent institution; they felicitate the faculty in programs by giving mementoes, books, shawls and certificates.
- Each department and staff members are motivated to submit proposals for minor and major research projects to funding agencies like UGC.
- Departments are motivated to give small annual projects related to common topics of interest like environment and other related topics, to students, to develop research culture.
- Each department and staff members are motivated to submit proposals for workshops, conferences, seminars on academic topics of interest to funding agencies like UGC.
- Faculty members spread awareness about environment, science and other topics, by giving lectures in and out of the college, on radio, on TV etc, as resource persons.
- Faculty members undertake projects related to current issues in various subjects, through the funding agencies like UGC, Shivaji University, Kolhapur, DST and so on.
- Science departments organize poster and projects or model competitions, which are open for the whole college and prizes are given to the best posters and models, in order to encourage them.
- Shivaji University sponsored Avishkar competition for cultivation of research temperament is organized in college and students are encouraged to participate, to develop research culture.
- Staff and students are motivated to write articles on current research topics and to send them to magazines for publications.
- Duty leave is given to teaching faculty to attend research gatherings, to attend and present papers.
- Teaching faculty is motivated to publish research papers in research journals.
- Laboratories are made available for research work of faculty.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	-
Outlay in Rs. Lakhs	--	-	--	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	19	-
Conference proceedings	4	21	-

3.5 Details on Impact factor of publications:

Range Average h-index os. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	5 years	UGC	14,35600/-	-
Minor Projects	2 years	UGC	340000/- 315000/-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE her (specify)

3.10 Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2		2	
Sponsoring agencies	-	UGC and Shivaji University, Kolhapur	-	Lead College	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	1
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: District level

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24. No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25. No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="√"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="23"/>
		Any other	<input type="text" value="-"/>

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Central Assessment Program (CAP) of Shivaji University, Kolhapur was successfully organized and executed in the college from 27th October 2016 to 15th January 2017.
- Under the “Tree Plantation Resolution” of Maharashtra Govt. NSS Volunteers planted various trees in Sangliwadi area and arranged a tree plantation awareness rally. Dr. D.G. Kanase, Principal DPKM guided to organize the activity, 1st July 2016.
- NSS volunteers paid a tribute to “Kargil war martyrs”, on 26th July 2016.” They celebrated the victory day of Kargil war, by pinning stickers of tri-colour flag on the hands of students from various colleges in the city.
- After the flag hoisting ceremony NSS volunteers performed cultural programme, singing patriotic songs and folk dances on 15th August 2016.
- On the day of “Raksha Bandhan” NSS girls volunteers tied ‘Rakhis’ to ST drivers and conductors and other transport vehicle drivers and to students from Dadukaka Bhide Remand Home, Sangli, on 18th August 2016.
- 10th Sept. 2016:- NSS Volunteers participated in Traditional costume day, traditional games and cultural activity function which was arranged by the college on 10th Sept. 2016.
- NSS department of the college organized “Voters’ Registration Awareness Program” in the surrounding local area - Sangliwadi on 16th Sept. 2016.

- Jyotiba Temple Area from Sangliwadi was cleaned by NSS Volunteers, from where a rally was conducted through Sangliwadi, with banners of slogans like “Cleanliness to prosperity”, “Clean India Beautiful India’ on 17th Sept. 2016.’
- NSS day was celebrated by arranging the speech of Mr. Sanjay Thigale on the “Role of Youth in the Building of Nation, on 26th Sept. 2016.
- NSS department of the college arranged a lecture on ‘Basic life support by Shri Nilesh Londhe, which advocated Health Awareness on 1st Oct. 2016.
- On the Birth Anniversary of Mahatma Gandhi, College arranged a cleanliness drive activity from Toll plaza to Dr. Patangrao Kadam Mahavidyalaya, Sangli on 2nd Oct. 2016.
- 10 NSS Volunteers from the college participated in a one day workshop on “Gender Discrimination” which was organized by Bharati Vidyapeeth’s New Law College, Sangli, 14th Oct. 2016.
- NSS department celebrated ‘Constitution Day’, where NSS volunteers took oath of ‘The Preamble of Indian Constitution’; Principal Dr. D.G. Kanase spoke about the historical importance of Indian Constitution and about our collective responsibility to honour the constitution. Prof. Navanath Chavan discussed about Indian Constitution and its nature on 26th Nov. 2016.
- 1st Dec. 2016 :- On world AIDS Day, Padmabhushan Vasantdada Patil Govt. Hospital and Sangli District AIDS control Cell collaboratively arranged a Rally on AIDS Awareness. Hon. Sudhir Gadgil, MLA inaugurated the rally which was conducted from Civil hospital to Dr. Ambedkar nagar, S.T. stand, Maruti Road, Harbat Road area to collector office. NSS volunteers and program officers participated in this rally enthusiastically.
- NSS Department organized “AIDS Awareness Rally” in Sangliwadi area, on 18th Dec. 2016
- 29th Dec. 2016:- Under the “Free from Addiction program” in collaboration with Vinayakrao Joshikaka Seva Sansatha, Savlaj. The speech was given by Mr. Jyotiraj Mane with effective slide show presentation. Prof. B.P. Khadake welcomed the guests and Prin. Dr. D.G. Kanase gave a presidential speech.
- 31st Dec. 2016:- On the eve of 31st Dec. NSS volunteer gathered for a rally, canvassing “free from addition movement” in Sangliwadi. The executive of SONA clinic, Anti addition center Dr. Suresh Patil guided the students about the hazards of addiction, He stated that any addiction is a double edged weapon and almost 64% of world population is addicted to various vices. On this occasion, Prin. Dr. D.G. Kanase guided the students.
- 4th Jan. 2017:- Actress Sai Tamhankar an “Ambassador of cleanliness of Sangli municipal corporation participated in cleaning activity at Sangliwadi, where NSS volunteers participated in the activity. Sai interacted with the students in a heart to heart session. All NSS department members and students were present.
- 10th Jan. 2017:- Hon. Minaj Mulla C., Deputy Collector, Election Commission office, Sangli, visited the college and guided the students about the voters’ registration and awareness of voters and inspired them to take part in the drawing competition organized by the Collector office.
- 11th Jan. 2017:- On the “National Voters’ Day”, the college arranged Essay competition, paintings and elocution competition for NSS volunteers.
- 25th Jan. 2017:- Sangli district collector office organized Bicycle Rally and Human Chain for voters’ awareness in which NSS volunteers participated with zeal and zestl. Programme officer Prof. T.R. Sawant, Dr. Mrs J.V. Kurhekar, A.K. Suryawanshi, B.P. Khadake, Mrs. Vidya Patil, Sulbha Tambade guided and organized this activity. Head of Arts & Commerce wing Dr. B.D. Patil and Sanjay Thigale assisted in the success of the rally and human chain.
- 25th Jan. 2017:- The pledge for National Voters by Election commission of India was taken by the NSS volunteers in the presence of Prin. Dr. D.G. Kanase.
- NSS Special Camp 2017:- NSS Department of Dr. Patangrao Kadam Mahavidyalaya organized a Special Work Culture Camp at the adopted village Ankali, Tal. Miraj from 27.01.2017 to 02.02.2017. On Friday, 27.01.11, at 5.00 pm an inauguration ceremony was accomplished at the auspicious hands of Sou. Shilpa Pradip Kolap Police Patil Ankali). President of the function was Hon. Dr. H.M. Kadam Director Bharati Vidyapeeth, Sangli.

Welcoming president was Prin. Dr. D.G. Kanase and Hon. Shri. Kirtikumar Savalwade (sarpanch, grampanchyayat Ankali and others were present.

- “Clean India, Healthy India and Permanent as well as overall Development of Rural India” was the theme of NSS Camp 2017. The objective of the camp was to make the villagers aware about daily cleanliness.
- Through Cultural Activities Department, all special days were celebrated by garlanding the photographs of historical and eminent personalities and elaborating on their work.
- Lectures were arranged through Cultural Activities Department, on the themes of beauty through health and hygiene by nutritionist and beautician, self defence by police officer.
- Annual Prize distribution program was organized for students.
- Students participated in District level Yuva Mahotsav at Kranti Agrani G. D. Babu Lad Mahavidyalaya, Kundal in various events like folk dance, folk art, group song, one act play, quiz, short play and solo singing.
- At district level, our students achieved lot of prizes;
- Folk Dance – Dindi – Third Prize
- Folk Art – Dombari – Second Prize
- Group Song – First Prize
- One Act Play – First Prize
- Quiz – Selected For Central Youth Festival
- Short Play – Best Presentation
- Solo Singing – Second Prize
- Students participated in Central youth festival at Sahakar maharshi Shankar Rao Mohite Patil Mahavidyalaya, Rahimatpur, district Satara, in various events like folk dance, folk art, group song, spot painting one act play, quiz, short play and solo singing.
- At Central youth festival level, our students achieved lot of prizes;
- Folk Dance – Dindi – Third Prize
- Folk Art – Dombari – First Prize
- Quiz – First Prize
- Solo Singing – First Prize
- All India Marathi Dramatics Association, Sangli branch organized district level inter-collegiate PNG Mahakarandak One act play competition, in which college students presented one act play “Bhakshak” in which Onkar Mote received the prize for Best Acting.
- Bharatiyam Kala Mahotsav was organized by the Shrimati Bayabai Kadam Nyas, Pune, at state level, in which college students participated in following events; solo singing, miming, folk dance and Bharatiyam Karandak and bagged prizes in the following events;
- Solo singing – first prize,
- Miming – second prize,
- Folk dance – Dombari – second prize,
- Bharatiyam Kalashri Karandak – second prize
- Best group dance, Best group song and Best All Rounder were the prizes achieved by the college.
- Kajal Narute from the college was selected and participated in “Group Orchsetra” event at the tenth international youth festival held at Devi Ahilya vidyapeeth, Indore (M.P.).
- One day workshop on Cultural activities was organized at Mathubai Garware Kanya Mahavidyalaya, Sangli, in which 9 college students participated.
- Miss Jyoti Anil Koli achieved first rank in B.Sc. III Microbiology, in Shivaji University, Kolhapur. She bagged the P.V. Sukhatme award, given for this achievement by the University.
- Miss Ashwini Anand Joshi from the department of Statistics qualified the MPSC examination in the category Sales Tax officer, in 2016-17.
- One day workshop on Sexual harassment prevention and new laws was organized in college in Feb 2017, as per the Govt of State of Maharashtra for women and girl students.

- One faculty from Department of Chemistry has been granted National patent for invention entitled “A method for preparing nano-structured Calcium Silicate as Drug Delivery Agent” on 27/10/2016.
- The Ladies Association of our college aims at empowering the women & providing platform for expression of their talent, skills, views etc. Various activities conducted this year included a pleasant one day trip to MMG Resort, Kagal, Group discussions on Eating healthy for a happy life, one who has Friends is the luckiest, Cultural Program for ladies – Gouriche Khel va Vividha Gunadarshan, a program to welcome Nirbhaya Rally of Sangli police for safety of women and a lecture & guidance by Dr. Dipali Kale Dy, SP Sangli & Dr. Mahesh Kakade Registrar, Examination SU, KOP on ‘Women empowerment & self protection’ in collaboration with YIN, Dainik Sakal.
- Through placement cell, a training program was conducted by TCS, Pune, from 26th May 2016 – 12th June 2016, in the college campus. Forty five students belonging to SC, ST and economically backward class took advantage. After completion of 80 hours of training, personal interview was conducted on 7th October, 2016. Eight students were selected in TCS as trainee candidates.
- Through placement cell, demonstration lecture of Mr. Prakash Datal, on “Personality Development and Soft Skills” was organized in the college campus, on 4th August, 2016.
- Through placement cell, “Student information list of 108” was sent to Barkley company on 29 Sept. 2016.
- Through placement cell, a training program of “Infotech Computers Limited” from Kolhapur, was organized in the college from 5th Dec. 2016 to 30th June 2017. Five students took advantage.
- Five students from 2015-16 training program “Infotech Computers Limited” from Kolhapur, were selected for Wipro subsidiary company and three joined PG course.
- Eligible students were sent for various off campus interviews.
- A meet of Parents of Alumni was organized in college on 10th September 2016.
- **College arranged various programs during this year related to various issues;**
- UGC sponsored one day National Seminar in Geography
- World Yoga Day
- Sports Day
- Rowing Competitions
- Boxing Competitions
- Rangoli, Skits and Posters competition in Microbiology
- Two workshops under Lead College activities on “Human values and Dramatics”
- “Avishkar – 2016” on behalf of Shivaji University, Kolhapur.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 acre	-	-	-
Class rooms	23	-	-	-
Laboratories	8	-	-	-
Seminar Halls	1	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	Sports Machines, Computers	UGC and parent institute	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Sports Machines, Computers	UGC and parent institute	671350/-
Others	-	-	-	-

4.2 Computerization of administration and library

College admissions have been totally computerized and library activities as well as accessions have been partly computerized.

Library Software: e-Granthalaya

Admissions S/W: College Management Systems, Biyani Technologies

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7827		15	1000	7842	
Reference Books	13199		374	139969	13573	
e-Books			3135000			
Journals	33		6	29726	39	
e-Journals			Inflibnet N-List 5000			
Digital Database	5000	N-LIST	5725		10725	5000
CD & Video	149		2	600	151	
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Laboratories	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	02	30	02	02	01	13	
Added	5	00	35	02	02	01	00	
Total	35	02	35	02	02	01	13	

Technology up gradation (Library):

Total computers – 4

Software – e-Granthalaya (NIC Govt of India)

Books Data entry – Yes

Journals data entry – No

Barcoding - Yes

4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- All departments have computers with internet access.
- Many departments have teachers undertaking research, using ICT tools like computers, mobiles, internet as well as various apps.
- They train the students to use internet for references and projects; as well as for extra information required for co-curricular activities.
- Students are encouraged to use online services and online forms filling as well as for financial transactions, thus they are being trained for e-governance and networking, by Mr. Alok Shah.
- Opportunities in Hardware and networking workshop organized in college, 7/9/2016, by Mr. Nilkanth Thorbole.
- “Android –n Smart phone O.S.” workshop organized by our college at IMRDA, Sangli, 21/3/2017

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	491166/-
iii) Equipments	671350/-
iv) Others – Administrative expenses -	495735/-
v) Laboratory recurrent expenses -	282175/-
Total :	1940426/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC enhances awareness amongst students, about Student Support Services through;

- the College Prospectus
- the academic calendar
- the College Website
- by e mails
- Facebook account
- Notice boards
- Orientation Program and Principal's address for the first year students
- Informal Interactions in the Classroom and Laboratories.

IQAC

- keeps an account of internal examinations in the college
- encourages all sorts of research
- encourages students' development activities like workshops related to respective subject training, NET-SET, recent trends in subjects, modern techniques used in subjects etc.
- encourages teachers to join FDPs, training programmes, attend conferences, which will in turn help in teaching.
- encourages teachers to publish as well as present papers, undertake major and minor research projects which will pose an ideal and an inspiration before the students.
- Analyses feedbacks of stake holders and takes remedial actions so that the students will be benefitted.

5.2 Efforts made by the institution for tracking the progression:

Student Progression is regularly monitored on one to one basis. Student Interaction involving communication after the final year examination, with reference to the difficulties they face, any further suggestions from them regarding changes in teaching, evaluation, higher studies etc. is a regular practice.

Progress of the students and the institute is being tracked with the help of following criteria;

- 1) Result analysis of each University examination
- 2) Analysis of Feedback forms by students about teachers.
- 3) Environmental audit (through external agencies) which maintains good environment in the college and campus, for the students.
- 4) Academic audit (inter-departmental), of the budget requirements for practicals in the department.
- 5) Suggestion box meant for students, for anonymous complaints or suggestions.
- 6) Participation and Prizes in various external competitions like elocution, projects, posters, paper presentations, rangoli etc
- 7) News with reference to college activities are covered in news papers.
- 8) Some departments have set up clubs for development of students' personalities as well as for motivating them towards research activities and enhancing academic capabilities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
909	40	12	-

(b) No. of students outside the state

-

(c) No. of international students

-

PROGRAM	MALE	FEMALE
B.A.	230	79
B.Com.	108	87
B.Sc.	280	225
M.Sc.	25	16
TOTAL	643	407

Last Year(2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
711	114	01	172	02	909						

		Last Year					This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
834	81 (33 M+ 48 F)	4 (1 M + 3 F)	114 (58 M + 56F)	14 (12M+2F)	1047						

Demand ratio 1 : 1 Dropout % 1 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College is running a special Competitive examination guidance centre, for coaching the students for Competitive Examinations and with reference to various questions asked, syllabi, how to study for competitive examinations, which papers to opt for and related issues.
- Organization of guest lecturers of eminent personalities from the respective fields is done so as to expose students to the current advancements in the fields.
- The centre conducts various tests to check the basic levels of the students and guide the students.
- Library is made accessible to the students, for support.
- During examinations, male students are allowed to use the reading room of the library at night.
- Student alumni, who have qualified MPSC and UPSC examinations in various categories, are invited as resource persons to guide the college students.

No. of students beneficiaries

272

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	AT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	3	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Student Counselling:

- A separate counselling centre is available in the college which counsels the students with reference to academic, social, domestic and financial problems.
- Lectures of eminent personalities, Guest Lectures and Seminars are organized for career counseling.
- Student counselling is done by every department, when a student enters at first year level, with reference to marks, academic inclination and capacity.
- Efforts are taken by teachers at departmental level.
- Group guidance scheme is deployed in college, which has a mentor and number of mentees is decided annually depending on the strength of the college.

Career Guidance:

- Placement cell in the college helps in organizing placement camps by companies, which select deserving students, train them, while giving stipend and later recruit them.
- Competitive examination guidance centre in college guides the students with reference to various competitive examinations, career building, personality development, communication skills etc.

All types of difficulties and grievances are taken care of and help is rendered whenever and wherever possible.

No. of students benefitted

Almost all college students but specially
235

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	126	05	01

On Campus:

No. of organizations visited – one

No. of students participated: 93

No. of students sent for training - 10

No. of students placed: 8

Off campus:

No. of organizations visited – 03

No. of students participated: 89

No. of students placed: 01

5.8 Details of gender sensitization programmes

- a) Street Plays on various gender related issues are enacted at strategic points in the city. Themes like Save Girl Child, Refuse Dowry and do not give dowry, Educate Girl child, were handled in the programs.
- b) Sexual Harassment prevention cell, Ladies' association, anti-ragging cell, grievance redressal cell in college undertakes gender sensitization programs.
- c) Organization of one day workshop on “Implementation of sexual harassment at workplace (prevention, prohibition and redressal) Act 2013, under PUSH initiative of Maharashtra state commission for women, 27th Feb 2017, Adv. Vasundhara Patil guided the students.
- d) All committees make it a point to give all chances equally to both the genders like NSS camps, recruiting for competitions outside the college, motivating them to take part in gatherings etc.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other event:

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3 RANKERS	5000=00
Financial support from government	246	523545=00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

Details of scholarships awarded:

SR NO.	CATEGORY	NO. OF STUDENTS	AMOUNT AWARDED
1	SC	67	214520=00
2	NT	74	121260=00
3	OBC	82	151445=00
4	SBC	23	36320=00
	TOTAL		523545=00

5.11 Student organised / initiatives:

Fairs level: State/ University level National level International level

Exhibition level: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :

The motto of our institution is “Social Transformation through Dynamic Education”.

The vision statement of the college is, “To empower the youth to face global challenges”.

The aims and objectives of the college are to

- impart Quality Education to the students,
- bring about their all round academic excellence,
- imbibe in them the sense of social commitment and
- build their characters.

The mission statements are:

1. To provide advanced educational facilities and access to information.
2. To bring about intellectual awakening.
3. To impart value based education.
4. To create society based on the principles of equality and social justice.
5. To bridge the gap between the rural and urban.
6. To empower the women to face the challenges of the new era.
7. To create an awareness about the environment.

6.2 Does the Institution has a management Information System

Nil

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum was not restructured for any of the programs this year.
- University BOS was yet to be formed.

6.3.2 Teaching and Learning

- Continuous Internal evaluation implemented.
- Periodical tests conducted.
- Seminars made compulsory for third year students
- Departmental curricular activities like brain storming, research projects, quiz, crosswords, essay , poster, model and chart competitions, etc
- Identification of weak and bright students and counselling and extra coaching done
- Teaching using chalk and board, face to face interaction, Power point presentations, slides, transparencies, internet, video clippings etc
- Teaching done according to teaching plans.
- Students taken on study tours.
- Students encouraged and guided to face competitive examinations.

6.3.3 Examination and Evaluation ‘

- Unit tests every month
- CIE done as per examination committee planning
- Final year students given marks on seminars
- Second year students given marks on research projects on Environmental Science
- Semester pattern examination as decided by Shivaji University, Kolhapur, at the end of every term

6.3.4 Research and Development

- Chemistry and Microbiology laboratories recognised for research by Shivaji University Kolhapur and Physics, Chemistry and Microbiology laboratories recognised for research by Bharati Vidyapeeth University, Pune.
- PhD students working for their degrees in Chemistry and Microbiology laboratories.
- Three Faculty members have undertaken Minor Research projects.
- Five teachers working for PhD.
- Faculty members attend conferences, seminars, workshops for their own academic development.
- Faculty members publish papers in National and international journals and present papers in conferences, seminars, workshops for their own academic development.
- Research projects are given in Science subjects to final year students, to develop their research culture.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is enriched from time to time, with reference books, text books, encyclopaedia, journals, newspapers and magazines.
- Reading room with large space and light helps the students to study.
- Staff reading room enables the staff members to take advantage of the library.
- Book Bank system helps systematic distribution of books to students.
- Partial computerization of library has made transaction easy.
- Books are added to the library through Research projects of teachers
- Conference proposal has been sent for a seminar on Library related theme.
- College is equipped with computers in every department, internet services, Scanning and printing equipment.
- College infrastructure is enough to house all courses, with spacious laboratories and conference room as well as auditorium.

6.3.6 Human Resource Management:

- Management of parent institute, Bharati Vidyapeeth, Pune, is the ruling authority in college.
- College is affiliated to Shivaji University, Kolhpar, for all academic purposes.
- Management of human resource in college is centrally done through college hierarchy.
- The Principal heads the college, distributing the academic work to Heads of departments of various subjects. Several committees are formed with a convener and few members, who carry out the work allotted to the committees. Class teachers of classes are given the responsibility of respective classes, with reference to attendance. Office personnel are allotted different tables and work, related to college admissions and administration. Class four personnel are allotted cleaning, maintenance and other service duties.
- IQAC committee in college is formed by the principal and is responsible for internal quality of academic, curricular, co-curricular and extra-curricular activities conducted and to be conducted in the college.
- IQAC also ensures the record keeping of all the committees and academics in the college.

6.3.7 Faculty and Staff recruitment:

- Recruitment of faculty and staff is done according to the norms laid down by the university. It basically depends on the student strength.

6.3.8 Industry Interaction / Collaboration

- Various collaborations through MOUs have been established in college.
- During this year, no particular MOU was done but an MOU with Nature Foundation Group has been planned, which will be materialized in the coming year.

6.3.9 Admission of Students

- Admission committee is formed by the principal, which looks after the admissions in college.
 - Admissions are given according to the norms laid down by the university.
 - Admission process is totally computerized, which makes other related processes easy.
- As per Shivaji University, Kolhapur guidelines
- Counseling to students to choose appropriate choice/ combination of subjects in Arts, commerce and Science at the time of admission.
 - Support for Computational Access during admissions to rural/ outside students for form filling etc.

6.4 Welfare schemes for

Teaching	Welfare fund created by institution Teachers, Teachers' Benevolent Fund by SUTA, Credit Co-operative Society
Non teaching	BVSN- Sevak nidhi from salary, Credit Co-operative Society
Students	Scholarships

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	yes	Principal
Administrative	--	-	yes	Principal

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

We have a registered Alumni Association in college, which meets annually in the college auditorium.

- They give the feedback on how college has helped them in shaping their careers, as well as how teachers have counselled them, to be, where they are today.
- They organize an annual meet with college teachers, retired staff and plan a program.
- They give suggestions for progress of the institute, as experienced passed out students, objectively, so as to provide guidance and minimize their problems.
- They inspire and motivate younger generations.
- Departments arrange lectures of well placed alumni, in order to provide guidance and motivation to the students.
- Alumni qualified in NET, SET, UPSC and MPSC examinations are invited to college, to guide the students.
- Alumni have donated trees for plantation so as to propagate good practices.

6.12 Activities and support from the Parent – Teacher Association

- They help in evaluation of teaching, non-teaching staff, infrastructural strong and weak points, administration etc
- They give suggestions with reference to infrastructure, timing, extra curricular activities.

6.13 Development programmes for support staff

- Supporting staff is deputed for orientation courses, refresher courses, as applicable.
- Supporting staff is deputed for Conferences, seminars, workshops whenever possible.
- Lectures of eminent personalities and guest lectures are organized for them, whenever possible.
- They are encouraged to publish and present papers.
- They are encouraged to publish articles of relevance, in newspapers, journals and magazines.
- A tour is organized by the Nature club in the college, where all staff joins in and takes pleasure of spending a day in natural surroundings.
- Staff academy organizes programs of relevance.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Continuous planting of trees.
- 2) Maintenance of planted trees.
- 3) Use of plastic is prohibited.
- 4) Boards with hazards of plastic, keeping campus clean, preventing wastage of paper and water, recycling natural resources, are displayed in the campus, to spread awareness amongst students.
- 5) Wet and dry garbage is segregated and disposed off.
- 6) Spit free campus has been one of the main aims, of making our campus eco-friendly.
- 7) Through NSS, cleaning, de weeding and maintenance of college campus and ground.
- 8) Students are encouraged to develop habits of environment maintenance and cleanliness.
- 9) Students are encouraged to spread the message to nearby villages and houses.
- 10) Environmental audit is done through external “Nature” agency.
- 11) Rain water is collected directly on the terrace and used in laboratories for practical purposes.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Principals' welcome dialogue with the first year students of all faculties.
- Principal's meeting with staff members to discuss all issues in college.
- Uniforms for all science stream students.
- Prize distribution ceremony is followed by cultural shows, fun fair and funny games at the end of the academic year, preferably, February.
- Tri-monthly "News Letter" released, depicting important activities and events in college.
- Marathi Sahitya Sannam is organized in college, in the month of January, for the staff and students, to create awareness about Marathi literature, authors, writers and to develop the pleasure of the finesse of the language.
- Self defence programs are organized for students conducted by expert personnel from the Police department.
- Information about Road safety was given to the students through the RTO.
- Social and Cultural inclination of students is judged and developed through the NSS and cultural department
- To develop oratory and literary inclination in students various competitions were arranged like elocution, essay writing etc
- To create awareness about the environment, NSS programs were organized in the form of road plays, elocution, group discussion, cleanliness drives, research projects, surveys etc.
- Training programs through placement cell and companies were organized in college and students selected through it.
- Through sports activities like fencing, rowing, kayaking, karate, rope malkhamb, gymnastics, students are motivated towards sports.
- Through Career Oriented Courses students are made capable of future employment and their quality and confidence is enhanced. Especially our college has a large number of farmer community students who are socially and economically backward, who are benefitted.
- Teachers counselled students about water preservation and motivated them towards rain water harvesting through various departments. and NSS.
- Mental security is given to female students through anti ragging cell, anti sexual harassment cell and grievance redressal cell.
- Through placement cell, training programs were conducted by TCS, Pune, demonstration lecture of Mr. Prakash Datal, on "Personality Development and Soft Skills" was organized in the college campus, "Student information list of 108" was sent to Barkley company, a training program of "Infotech Computers Limited" from Kolhapur, was organized in the college and students were sent for various off campus interviews, keeping in view the student welfare.
- Through Lead college program, various activities are implemented on topics of relevance, for college as well as other college students.
- College organized various zonal sports events like lawn tennis, boxing on behalf of Shivaji University, Kolhapur.
- Avishkar competition of Shivaji University, Kolhapur, for developing scientific temperament and research culture in students, was organized by the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- All examinations were conducted as per schedule.
- Garden in front of the college was re-structured and new trees were planted.
- All committees related to extra- curricular activities implemented activities according to the plan.
- Infra-structure renovation was undertaken to some extent, according to the requirements.
- Smart classroom was provided to maximum number of students, to expose them to ICT techniques.
- Notice boards displayed various activities conducted outside the college, on the notice board, outside the NAAC room.
- Sanitary blocks were redesigned for ladies staff and girl students.
- Machines for disposal of sanitary waste have been implanted in ladies bathrooms.
- Shadow giving trees have been planted in the campus for the benefit of students.
- Elections could not be conducted due to the restrictions imposed by the University.
- Every significant day, with reference to National days and National leaders, was celebrated in college and their significance was conveyed to students.
- Every achievement of staff members and students was appreciated. Individuals were felicitated during programs and news covered in news papers, displayed on notice board, during annual prize distribution ceremony , in Vichar Bharati and Dnyan Bharati.
- Students' council, at college level, has been established in college, deputing rank holders, in each class.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- For the last two consecutive years, in 2015-16 and 2016-17, Marathi Sahitya Sammelan has been organized in the college, with the help of Shivaji University, Kolhapur, in order to develop an interest in Marathi literature, to make students aware of various authors and trends in the same. Eminent personalities in Marathi Literature were invited to the college and staff and students took benefits of their deliberations.
- Cultural activities in the college are at peak, as college has many artist students. Singers, dancers, orators and actors take shape in our college. They have brought many awards to the college at regional, district, state and national levels. Students, through the department of cultural activities, take part in the youth festival organized by Shivaji University, Kolhapur and Bharatiyam, organized by Bharati Vidyapeeth University, Pune. The college has acquired many awards in the last five years, in many categories, in various events. Many students have taken these art forms as their careers and some as their hobbies.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Environmental awareness / protection was brought about in college through;

- Planting trees and maintaining them.
- Environmental projects were allotted to B.Sc., B. Com. and B.A. second year students so as to create awareness.
- Staff spread awareness about environmental protection and conservation, by giving lectures as resource persons in other colleges too and writing articles in magazines and news papers.
- NSS activities were organized, directed towards creating environmental awareness about current topics of relevance.
- Miming, street plays, posters, rallies, boards, banners, current status of the environment is conveyed by the students, through NSS, cultural activities and other committees.
- Advertising about Plastic free campus through boards and banners, to spread awareness amongst students.
- Solid wastes in college are managed by segregating them into categories and disposing them in proper way.
- Rain water harvesting has been partially done and rain water is recycled, to be used in the laboratories.
- To conserve electrical energy, solar panel tube lights have been fitted in the college.
- Dust bins with educative messages are placed at strategic points in the college. Pedestrian foot path has been constructed in college for road safety and vehicle discipline.

7.5. Whether environmental audit was conducted? Yes

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Meetings were taken by the Principal and IQAC committee from time to time to discuss the results of students, in the university examinations and what remedial measures can be taken to enhance them qualitatively and quantitatively.
- During the meetings, examination reforms in internal assessment were discussed.
- Teachers were asked to evaluate themselves with reference to teaching and extra-curricular activities, as interpreted from the feedback forms of students and the suggestions put in the suggestion boxes by the students.
- At the end of the academic year, strengths and weaknesses of the plans and strategies, as well as requirements of the departments were thought about, for the better working during the next year.

8. **Plans of institution for next year**

- To send a proposal for starting DMLT program in the department of Microbiology.
- To start online feedback system.
- To adjust extra common time in the time table for all college students for Personality Development and English Communication Skills.
- To start uniforms for all arts and Commerce stream students.
- To send a proposal for financial aid for infra-structural development to various funding agencies and institutions.
- To erect solar system and solar lamps for energy conservation.
- To install energy conservation units, maybe recycling of water, recycling of organic matter, in the form of garbage segregation and disposal.
- Rain Water harvesting unit to be expanded during the next year.
- To provide a proper liquid waste management system in the college campus.
- To develop a recording room in college, for academic as well as cultural purposes.
- Building maintenance through newly appointed staff should be done.
- To appoint efficient security guards.
- To make the reading room available for the male students, at night hours.
- To develop and use all types of LCS - Learning Management System tools in college.
- To manage and organize a bus for bringing the students, to the college, from remote areas, in the district.
- To proceed towards a paperless office.
- To bring the transaction of books in the library, for teaching and non-teaching staff as well as students, online.

Name: **DR. MRS. JAYA VIKAS KURHEKAR** Name

Principal Dr. D. G. KANASE

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE II

Planner for the year – 2016-17			
Dr. Patangrao Kadam Mahavidyalaya, Sangli			
First Term = 15/06/2016 to 27/10/2016			
Diwali Vacation = 28/10/2016 to 17/11/2016			
Second Term = 18/11/2016 to 28/04/2017			
1st Week 15 Jun – 18 Jun	2nd Week 20 Jun-25 Jun	3rd Week 27 Jun-2 July	4th Week 4 July-9 July
<ul style="list-style-type: none"> • Commencement of Admissions • Staff Meeting • I.Q.A.C. Meeting. • Rastriy Yoga Din 	<ul style="list-style-type: none"> • Career Oriented Courses Council-Meeting • Meetings of Committees for Extra-curricular and co-curricular Activities • Submission of Depart. Wise Result Analysis • Chhatrapati Shahu Maharaj Jayanti 	<ul style="list-style-type: none"> • Class room Teaching beings with Provisional Time Table • Finalization of Subject/s • Meetings of Subject/s for Extra-curricular and co-curricular Activities • Submission of Annual Teaching Plans • World Statistics Day 	<ul style="list-style-type: none"> • Class room Teaching beings with Final Time Table Principal's Address • Departmentwise Meetings of Finilization of AQAR for 2014-15 • Submission of Detaile Planning by various committees
5th Week 11 July-16 July	6th Week 18 July-23 July	7th Week 25 July-30 July	8th Week 01 Aug-06 Aug
<ul style="list-style-type: none"> • Meetings of Heads of the department with Principal of I.Q.A.C. Meeting of Submission of AQAR 2013-14 of Inauguration of Co-curricular and Extra-curricular activities 	<ul style="list-style-type: none"> • Lead College Meeting • Debate, Elocution & Essay Writing-Screening Of First Year Students • Publication Of Wall Paper • Inauguration Of Co-Curricular And Extra-curricular activities 	<ul style="list-style-type: none"> • L.M.C. Meeting • I.Q.A.C. Meeting • Peer Group Exaluation of the College Activities 	<ul style="list-style-type: none"> • Screening and selection of students for cultural activities • Selection of teams and individulas for zonal & Inter zonal sports Competitions
9th Week 8 Aug – 13 Aug	10th Week 15 Aug – 20 Aug	11th Week 22 Aug – 27 Aug	12th Week 29 Aug – 3 Sept
<ul style="list-style-type: none"> • Selection of teams and individuals for zonal & Inter zonal sports Competations • Screening & selection of students for cultural activities • Internal Examinationinations Unit Test-1 	<ul style="list-style-type: none"> • Independence Day (15th Aug) • Alumni Meet-Feedback • Feedback from employers & Social workers • Publication of wall paper 	<ul style="list-style-type: none"> • Feedback from Second & Third year Students • I.Q.A.C. Meeting • Shramdan in College campus 	<ul style="list-style-type: none"> • Feedback from Second & Third year students • Lead College Meeting
13rd Week 5 Sept. – 10 Sept.	14th Week 12 Sept. – 17 Sept.	15th Week 19 Sept. – 24 Sept.	16th Week 26 Sept. – 01 Oct.

<ul style="list-style-type: none"> Blood Donation Camp Feedback from community 	<ul style="list-style-type: none"> Internal Examination Unit Test-II Seminors (from 10th sept, to 3rd Jan) 	<ul style="list-style-type: none"> Career Oriented Courses Council-Meeting Publication of Wall paper 	<ul style="list-style-type: none"> I.Q.A.C. Meeting Interclass Competitions Debate, Elocution & Essay writing
17th Week 3 Oct. – 8 Oct.	18th Week 10 Oct. – 15 Oct.	19th Week 17 Oct. – 22 Oct.	20th Week 24 Oct. – 29 Oct.
<ul style="list-style-type: none"> Parents-Teachers Meet-Feedback from parents Inter Class Competitions-Debate, Elocution and Essay writing Terminal Examination 	<ul style="list-style-type: none"> Feedback from First year Students I.Q.A.C. Meeting Meeting Various Co-curricular and Extra-curricular committees L.M.C. Meeting 	<ul style="list-style-type: none"> University Oct/Nov Examination 	<ul style="list-style-type: none"> University Oct/Nov Examination Diwali Vacation Starts from 28th Oct.
21st Week 31 Oct.– 05 Nov.	22nd Week 07 Nov. – 12 Nov.	23th Week 14 Nov. – 19 Nov.	24th Week 21 Nov. – 26 Nov.
<ul style="list-style-type: none"> Diwali Vacation Staff Meeting Declaration of terminal Examination Results I.Q.A.C. Meeting 	<ul style="list-style-type: none"> N.S.S. Camp Department Meeting Diwali Vacation 	<ul style="list-style-type: none"> Campus Interviews (Placement) Conduction terminal Examinations for the students who were absent previously Diwali Vacation Ends on 17th Nov. 	<ul style="list-style-type: none"> Publication of Wallpaper Meeting of HODS with
25th Week 28 Nov. – 03 Dec.	26th Week 05 Dec. – 10 Dec.	27th Week 12 Dec. – 17 Dec.	28th Week 19 Dec. – 24 Dec.
<ul style="list-style-type: none"> Meetings of all committees for co & activities 	<ul style="list-style-type: none"> Annual Sports-Shramdan in college campus 	<ul style="list-style-type: none"> Collection of articles from the students for college magazine Annual Sports 	<ul style="list-style-type: none"> Prize Distribution Ceremony and Annual Social Gathering Annual Sports
29th Week 26 Dec. – 31 Dec.	30th Week 02 Jan. – 07 Jan.	31th Week 9 Jan. – 14 Jan.	32nd Week 16 Jan. – 21 Jan.
<ul style="list-style-type: none"> Bith day of Dr. Patangrao Kadam (Founder-Bharati Vidyapeeth, Pune & Chancellor Bharati Vidyapeeth University) Filling of teachers evaluation forms by students 	<ul style="list-style-type: none"> IQAC Meeting Publication of Wallpaper Birthday of Dr. Patangrao Kadam 	<ul style="list-style-type: none"> Viva-voce-subject wise/Paper wise Parents Meet Department wise Meeting for the Preparation of Department in pulfiels Birthday of Dr. Vishwajeet Kadam 	<ul style="list-style-type: none"> Viva-voca-subject wise Paper wise L.M.C. Meeting
33rd Week 23 Jan. – 28 Jan.	34th Week 30 Jan. – 4 Feb.	35th Week 06 Feb. – 11 Feb.	36th Week 13 Feb. – 18 Feb.
<ul style="list-style-type: none"> Career Oriented Council Meeting Unit test III (for third year students only) 	<ul style="list-style-type: none"> Campus interview (Placement) Lead College Meeting 	<ul style="list-style-type: none"> Publication of Wall Papers I.Q.A.C. Meetings 	<ul style="list-style-type: none"> Unit Test III (for first and second year students) Meetings of committees for Extracurricular and Co-curricular activities
37th Week	38th Week	39th Week	40th Week

20 Feb. – 25 Feb.	27 Feb. – 3 Mar.	05 Mar. – 10 Mar.	12 Mar. – 17 Mar.
<ul style="list-style-type: none"> Send off third year students Meeting with office staff for A.Q.A.R. 	<ul style="list-style-type: none"> Submission of records of Internal Examinationinations Career Oriented Council Meeting 	<ul style="list-style-type: none"> Submission of True copies of Conferences, Workshops attended by the staff and attendance in Refresher Courses L.M.C. Meeting 	<ul style="list-style-type: none"> I.Q.A.C. Meeting Preparation of I.Q.A.R. Lead College Meeting University Examinationinations
41st Week 19 Mar. – 24 Mar.	42nd Week 26 Mar. – 1 April.	43th Week 3 April. – 08 April.	44th Week 10 April.– 15 April.
<ul style="list-style-type: none"> Submission of Department Input files for 2009-2010 along with Planning for the next academic year i.e. 2010-2011. University Examinationinations 	<ul style="list-style-type: none"> Submission of files of various Committees along with Planning for next academic year. Submission of teaching work reports. University Examinationinations 	<ul style="list-style-type: none"> Meeting of staff member for preparation of annual planning for the next academic year. Preparation of A.Q.A.R. 2009-10 University Examinationinations 	<ul style="list-style-type: none"> Submission of Self Appraisal reports. Publication of College Magazine. University Examinationination
45st Week 17 April. – 22 April.	46nd Week 24 April. –29 April.	47th Week 01 May. – 06 May.	48th Week 08 May. – 13 May.
<ul style="list-style-type: none"> Stock Checking I.Q.A.C. Meeting Finalization of A.Q.A.R.(excluding results for current year) University Examinationination 	<ul style="list-style-type: none"> Staff Meeting Decleration of next years planning prepared by I.Q.A.C. Meeting of Admission and Prospectus Committee. Summer Vacation Mar/April Shivaji University Examination Starts. 	<ul style="list-style-type: none"> Summer Vacation Mar/April Shivaji University Examination Starts. 	<ul style="list-style-type: none"> Bharati Vidyapeeth's Foundation day. (10th May) Summer Vacation Mar/April Shivaji University Examination Starts.
49st Week 15 May. – 20 May.	50nd Week 22 May. – 27 May.	51th Week 29 May. – 02 June.	52th Week 04 June. – 09 June.
Summer Vacation	Summer Vacation	Summer Vacation	Summer Vacation

ANNEXURE III

Feedback Analysis of teachers was done through stake holders. The analysis depicted certain drawbacks in some teachers, which were discussed with them and they were asked to rectify their drawbacks. Major drawbacks included language problems, lack of references, syllabus completion discrepancies, lack of communication etc. Repeat feedback analysis would be done after six months time, so as to note down the progress, if any.